

**Alumni Association Advisory Committee**

Alumni Association Advisory Committee is reconstituted with the following members and effect from 02.07.2022.

S.No	Name	Designation	Department
1	Dr S Sreelatha	Chairperson	Dean
2	Dr D Rajashree	Member Coordinator	Professor & HOD of Physiology
3	Dr K Suresh Reddy	Member	Professor of Psychiatry
4	Dr Raghavendra Sherikar	Member	Associate Professor of Physiology
5	Dr Vani B S	Member	Associate Professor of Pathology
6	Dr M V Vinay Kumar	Member	Assistant Professor of Anatomy
7	Dr B Kshethra Palani Reddy	Member	2013 Batch Student
8	Dr A Amulya Reddy	Member	2014 Batch Student
9	Dr M Rachana	Member	2016 Batch Student



*S. Sreelatha*

**PRINCIPAL/DEAN**

Principal / Dean  
Malla Reddy Medical College for Women

To list the names and e mail addresses of students who passed MBBS from batch 2012 and MD from 2019

To decide on a fee for membership of the Alumni association and enrol all the students

To call for preliminary meeting of all the Alumni students

To identify space for Alumni building, conference room with audio visual aids and internet and identify a secretary for the association to maintain records and attend meetings

To arrange for elections of Alumni association of MRIMS

To maintain record of all competitive exams in the country and abroad

To track the credentials of students appearing and getting matched in countries abroad

To have an account of all the UG students securing PG seats and then Super- specialty seats

#### **Procedure:**

To conduct committee meetings every 6 months with full quorum

To conduct yearly meetings of the Alumni members with a guest lecture by an illustrious Alumni member

To circulate the news letter to all the members

To maintain liaison with all colleges and institutes abroad

To issue medical transcript for all students going abroad for further studies

#### **Practice**

To follow the policies laid done meticulously and implement them

#### **Accountability:**

The committee is accountable to conduct required numbers of meetings, maintain notification, conduct meeting, record minutes, send copy for information to the concerned Deans and Chairman-IQAC

Plan and schedule activities for the financial year, submit the budget and resources needs ,do regular auditing of the accounts ,do bank deposits for interest facility to the concerned Deans and Chairman-IQAC

Submit annual calendar of events of the committee

All the planned activities/ events to be conducted as per the schedule.  
Strictly adhere to the schedules and implement the events as planned and if not conducted shall explain the justifiable reasons to Deans

**Guidelines**

The committee shall meet every 3 months -to discuss about the enrolment of Alumni members

The committee shall meet once a year with all the Alumni members with prior scheduling and intimation

The finances towards the membership fees, salaries for the clerical staff and caretakers and expenses incurred towards refreshments during the meetings shall be presented by the treasurer of the Alumni Association

Regular auditing of the accounts will be done by an external auditor every year

The secretary shall maintain all the records of the Association

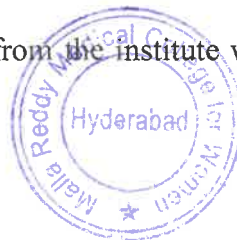
A news bulletin with news from the institute and Alumni in the country and abroad will be released regularly

**Key Result Area:**

All the students who graduated from MRIMS will be enrolled as Alumni members and their growth, achievements and contribution to the medical field and to society noted, recognized and appreciated

The e -bulletin with news and events about the institute will be circulated to all the members

Effort will be made to ensure that students from the institute will settle down with good credentials



*S. Srinivas*

**PRINCIPAL/DEAN**